



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



May 8, 2013

DIVISION MEMORANDUM

NO. 255, s. 2013

**ESTABLISHMENT OF THE 2013 DIVISION OFFICE ELECTION TASK FORCE OPERATION CENTER
IN CONNECTION WITH THE MAY 13, 2013 NATIONAL AND LOCAL ELECTIONS**

TO: OIC, Assistant Superintendents
Division Supervisors/Coordinators
Elementary and Secondary School Heads
All Concerned

1. Pursuant to DepEd Memorandum No. 65, s. 2013 dated April 11, 2013, the 2013 DEPED DIVISION OFFICE ELECTION TASK FORCE is hereby created with the following composition:

Chairman : Dr. Leah Noveras, OIC – ASDS

Co – Chairman : Mrs. Judiana Corriente, OIC – ASDS

Action Officers : Mr. Jeremy Denampo, AO V
Ms. Fe Calagos, Legal Aid

Technical Support: Mr. Pablito Catubay, EDP
Mr. Floren Semblante, Records Officer

Call Center : Ms. Janice Tan, Admin Asst. II
Mrs. Cathy Abella, Admin. Asst. III
Ms. Vivina Lavares, Admin. Asst. II
Ms. Yoko Povadora, Admin. Asst. III
Ms. Mitch Cañete, Admin. Asst. II
Ms. Gershwin Maceren, Admin. Asst. III
Mr. Dominic Valparaiso, Admin. Asst. II

Support Unit : Mr. Abraham Gatchalian, Admin. Aide II/Driver

Teachers' Legal Assistance and Technical Unit:
Atty. Alfonso Saniel
Atty. Jupiter Stalin Larida

2. The 2013 DepEd Division Office Election Task Force Operation Center will be established in the DepEd Division Office (ASDS Section), Sudlon, Lahug, Cebu City starting 1:00 p.m. of May 12, 2013 and ending on 12:00 noon of May 14, 2013.

3. The DepEd Division Office Election Task Force will ensure that teachers shall be provided with adequate information, technical and legal assistance in the course of the performance of their duties as members of the Board of Election Inspectors (BEIs) as well as principals, supervisors, and other employees of DepEd who will serve during the May 13, 2013 Automated National and Local Elections. This will also serve as DepEd's institutional link to volunteer organizations, individuals, as well as partner agencies involved in the elections.

4. All Schools are hereby directed to coordinate with the DepEd Division Office Election Task Force and submit a report of all the incidents/complaints regarding the conduct of the election through the following means, to wit:

LANDLINE NUMBERS: 5203216, 5203217, 5202630

TELEFAX NUMBERS: 2364625, 2556405, 2364644

MOBILE NUMBERS: 09239737448 (Cathy Sun) 09285022199 (Leah Smart)
09156435377 (Judy Globe) 09173230556 (Leah Globe)
09292102371 (Jeremy Smart) 09223893048 (Janice Sun)

EMAIL ADDRESS: Leah Noveras – leahnoveras@hug.com
Judy Corriente – judianacorriente@yahoo.com
Vina Lavares – vel_1102@yahoo.com.ph
Cathy Abella – ath_mabella@yahoo.com
Yoko Povadora – pinkiztah@gmail.com

5. Expenses for the establishment and operation of the Division Election Task Force shall be charged to Division Maintenance and Other Operating Expenses (MOOE), subject to the usual accounting and auditing rules and regulations.

6. Immediate dissemination of this Memorandum is desired.


ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent